

ABINGDON DUPLICATE BRIDGE CLUB

Minutes of a meeting of the committee

held on Monday 18 April 2005, 7.30pm at The Guildhall, Abingdon

Present: Gordon Carroll (GC) (Chair), Clive Keep (CK), Jean Moore (JM), Brian Moore (BM), Graham Simpson (GS) and David Walton (DW) (Minutes).

Apologies: Chris Lloyd (CL).

1. Welcome to new committee members

GC welcomed JM, BM and CL (in his absence) to the committee.

2. Minutes of 17 February 2005

The minutes for 17 February 2005 were agreed and signed by GC.

3. Matters arising from the minutes

- a) All the trophies were collected and engraved in time for the AGM.
- b) We need to promote Oxfordshire's Green Point event on 18 June – GC will make regular announcements over the coming weeks.

Action: **GC**

4. Calendar for May 2005 to July 2006

CK will produce the Club calendar for 2005/2006. The aim is to email a draft to all members of the committee (and to pin up a copy on the notice board) for them to check on 17 May. The final version will be distributed on 31 May. CK will contact KH to get an up-to-date membership list. GC will check the availability of the Roysse Room for the Xmas party on 13 December (and the 5 other Tuesdays before Xmas).

Action:
CK, GC

5. Allocation of jobs for year

The regular jobs for the coming year were allocated as shown:

- a) JM and BM will organise collection of the Club Trophies, and organise the engraving (in February 2006).
- b) GC will liaise with the Guild Hall.
- c) GS will be chief scorer. DW will be reserve scorer. GS will arrange for DW to receive registration details + a copy of the club membership names file.
- d) DW/JM will organize checking and ordering of stationery for club nights.
- e) CK will maintain the Club's web site. CK will put up details of past trophy winners in the Honours board section of the web site.
- f) DW will score the Individual, Open and Handicap competitions. CK will calculate the handicaps for the pairs.
- g) KH has agreed to act as Membership Secretary, producing an up-to-date list of names, addresses and telephone numbers.
- h) JM and BM will continue as the club night Hosts.
- i) CK, GC and DW will be Club representatives to the OBA meetings; it was agreed that at least **2** of them attend each of the four annual meetings.
- j) The Ethics committee will be organized by CK who will approach John Clifford and Andrew Ashworth to serve on it.
- k) The Wessex League Selection Committee will be CK (chair), GC and GS. This committee will identify the number of teams that will play in time to notify the County by 1st July, and will select the teams in September. CK will put up a notice inviting people to sign up if they would like to play in the Wessex League.
- l) GC will contact Wallingford to agree a date for this year's the Len Salmon trophy match, and will organise the Club's team. He will also ask if we can use the premises at Roke, with us organising the event.
- m) DW will produce the rota of Directors for club nights.

Action: **GS**

Action: **CK**

6. Treasurers' report

The committee noted CL's report. DW will send CL a copy of the final accounts for 2002, 2003 and 2004. It agreed that CL should keep the receipts for 2004 at least until those accounts have been audited. GC will ask CL to ensure that cash is banked regularly, with an option of changing banks if that was necessary.

Action:
GC, DW

7. Membership

KH is currently collecting subscriptions and updating the membership list.

8. Directors' training courses

It was agreed that the four people who attended the Directors' training course in September 2004 should have 50% of their fees reimbursed by the club. If anyone wanted to receive financial help for any further training costs they should apply to the committee.

9. Time keeping on club nights

GC will continue to remind members that they need to arrive in time to be seated by 7.20pm, so that the boards are out by 7.25pm, and play begins at 7.30pm. This allows 24 boards to be played by clearing up time at 10.30pm. If pairs arrive later than 7.20pm then the Director has discretion to ask them to not play that week.

10. Premises

It was agreed that the premises were now generally satisfactory, with the exception of the chairs. GC will ask the Guildhall if we can have another 8 or 10 red chairs available each night in the Council Chamber since several members are now complaining of back problems.

Action: **GC**

11. Any Other Business

It was agreed that if a partnership does not have a completed convention card, then they will be asked to limit their bidding to Standard English, with effect from 1 June 2005. GC will announce this on club nights.

Action: **GC**

The meeting closed at 9.05pm.